

CABINET MEMBER FOR CULTURE, LEISURE & SPORT

RECORD OF DECISIONS taken by Councillor Lee Hunt, Cabinet Member for Culture, Leisure & Sport, at his decision meeting held at 1.00pm on Friday 19 July 2013 in the Executive Meeting Room, The Guildhall, Portsmouth.

Also present:
Councillor David Horne

(Councillor Phil Smith observing from Public Gallery)

11. Apologies (AI 1)

There were no apologies for absence. The portfolio holder for Culture, Leisure and Sport noted that the Conservative opposition spokesperson, Councillor Steve Wemyss was not in attendance and asked that a record of attendance for this portfolio over the last 3 years be sent to the portfolio holder.

Apologies for lateness were received from Dr Jane Mee.

12. Declaration of Members' Interests (AI 2)

There were no declarations of members' interests.

13. Kings Theatre Corporate Resource Allocation (AI 3)

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT
& CULTURAL SERVICES)

The portfolio holder for Culture, Leisure and Sport advised that one deputation request had been received on agenda item 3 from Lieutenant Commander Ian Pratt, Vice Chairman of the Kings Theatre Trust Ltd. He wished to speak in favour of the recommendations and was invited to make his deputation. A copy of the deputation was provided for the minute book and is attached as **Appendix A**. The portfolio holder thanked Lieutenant Commander Ian Pratt for his deputation.

The report was introduced by Claire Looney, Partnership & Commissioning Manager.

DECISIONS that:

- 1) £200,000 Corporate Resource Allocation be authorised for release for three main elements of the Phase 1 of the 'Big Project'.**
- 2) The Head of Service be authorised to complete further due diligence on each of the three elements of Phase 1 with the Kings Theatre Trust (KTT) prior to payment of the funds as clarification is achieved on the stages outlined in the 'Big Project' business case. These**

staged payments and the conditions attached will be set out in a detailed grant agreement with the KTT. This may include a requirement that a first legal charge is placed on the title to 26 Alert Road and/ or charges on the theatre leasehold interest. Once satisfactory due diligence has been completed and consultation has taken place with the portfolio holder and S151 officer funds will be released to the KTT.

14. External Funding and Value For Money Report (AI4)

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT
& CULTURAL SERVICES)

The report was introduced by Claire Looney, Partnership & Commissioning Manager.

DECISION: That the Cabinet member agreed the value for money priorities for City Development and Cultural Services for 2013/14.

15. Relocation of the Portsmouth City archive to 1st Floor Southsea library (AI 5)

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT
& CULTURAL SERVICES)

The report was introduced by Lindy Elliott, Library Service Manager.

DECISIONS that:

- 1) The £600,000 estimated cost to relocate the archive storage facility be met from the corporate capital funding approved in the 12 February 2013 budget report.**
- 2) Delegated authority be granted to the Head of Service to seek tenders for the relocation of the archive to the 1st Floor, Southsea Library and to award the contract subject to a satisfactory financial appraisal being approved by the S151 Officer, Head of Service and the Cabinet member for Culture, Leisure and Sport.**

16. Libraries Annual Update (AI 6)

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT
& CULTURAL SERVICES)

The report was introduced by Lindy Elliott, Library Service Manager.

DECISIONS that:

- 1) The updates on the agreed actions from the Portsmouth Libraries Annual Update Report 2012/13 be noted.**

- 2) That the following actions be carried forward from the 2012/13 Portsmouth Libraries Update Report:
 - i. The Book Fund be protected from further cuts through the management of library budgets within the existing cash limits.
 - ii. Arts Council England Capital Funding be sought to develop the Central Library Administration block as a Literature Centre and IT Learning Zone.
 - iii. The delivery and development of the annual BookFest Book Festival be continued

- 3) That the following recommendations be added to the Library Operations Plan for the forthcoming year:
 - i. Explore the implementation of an on-line music streaming service for library members, bringing recommendations for future action as a report to the Culture Leisure and Sport portfolio.
 - ii. Review changes to library opening hours and make recommendations in a report to the Culture Leisure and Sport portfolio, regarding the current pilot project opening Cosham, North End and Southsea Libraries until 8pm one night per week.
 - iii. Deliver the pilot Portsmouth First Fiction Award for first novels.
 - iv. Transfer the delivery of the “At Home Library Service” to a volunteer model.
 - v. Deliver the Portsmouth History Fair July 2013
 - vi. Develop a digital “front end” for the archive and local history catalogue entries to improve access to the records by the public.
 - vii. Explore the delivery of current archive photographic records, on-line to improve public access.
 - viii. Support the delivery of Universal Credits through Peoples Network access and staff support.
 - ix. Increase virtual library visits by 5% in the year 2013/14
 - x. Deliver 2014/15 saving targets

17. E-book offer for libraries (AI 7)

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT & CULTURAL SERVICES)

The report was introduced by Jackie Painter, Assistant Library Service Manager.

DECISIONS that:

- 1) The Library Service develops an e-books offer to library members during the current financial year.
- 2) The Council enters a contract with a library supplier of e-books for an initial two year period. This will be based on the most advantageous and accessible offer for customers and best value for money.

The following item was for information only. No decisions were made and it was not therefore subject to call in.

18. D-Day 75 (AI 8)

(TAKE IN INFORMATION REPORT BY THE HEAD OF CITY
DEVELOPMENT & CULTURAL SERVICES)

The report was introduced by Dr Jane Mee, Museums and Records Manager.

Members confirmed their commitment to the D-Day Museum and the D-Day 75 Project and stated that they hoped the Museum Service would be successful in attracting funding support from the Heritage Lottery Fund.

The meeting concluded 2.22 pm.

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Councillor Lee Hunt
Cabinet Member for Culture Leisure and Sport